

Prairie View A&M University

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### Newsletter- September 1953

Prairie View A&M College

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# NEWSLETTER



*Back to School*

SEPTEMBER, 1953

A. CALENDAR

1. Faculty Orientation . . . . . September 9 - 12
2. Faculty Picnic (Camp Prairie Oaks) . . . . . September 11
3. Student Orientation . . . . . September 14- 16
4. Classes Begin . . . . . September 17
5. Registration Closes . . . . . September 23

B. FACULTY ORIENTATION

The annual Faculty Orientation Conference is scheduled for September 9-12. The theme for this year's conference will be "The Role of the Faculty in Developing an Effective College Program." Dr. J. M. Drew and a capable committee have planned a most interesting program which includes the following speakers: Dr. Otto R. Nielsen, Dean of School of Education, Texas Christian University, Fort Worth, Texas; Dr. George D. Bond, Professor of English, Southern Methodist University, Dallas, Texas; and Mr. John W. Hill, Director, Workmen's Compensation Service, Texas A & M College.

Programs, which will be given out at the first meeting, will carry a complete schedule of sectional meetings, meetings of schools, divisions and departments, and social activities.

C. STUDENT ORIENTATION

A program of Orientation is also planned for the students, beginning September 14. This period, particularly for new students, will include testing, health examinations, taking identification photographs, advisement by schools and departments and registration.

D. REGISTRATION PROCEDURES

The Office of the Registrar provides the following information covering registration procedures:

1. After payment of fees and completion of physical examination all students will obtain from the Registrar (1) assignment card, pre-punched with student code number, registration date, name, school and major; (2) six-part registration forms; (3) class schedule with trial schedule form.
2. Students will report to their respective departmental advisors for assignment of courses and approval. Advisors should have on hand the grades the students made the past school year; these may be obtained from the Dean, Director or Department Head. The Advisor will review the academic status of the student and direct him in the preparation of his schedule for the ensuing semester and approve the assignment card in the space provided and for the required load.

The Advisor will check the assignment card for correctness and completeness of details to be filled out by the student. The Advisor will retain the assignment card after it has been approved and hold it for collection by the Registrar's Office. The Advisor will also check the six-part registration cards for completeness and correctness. The Advisor will tear off (1) the student card and give it to the student; (2) retain the Director's card for the Dean of the School and give it to the Dean; (3) retain the remaining four cards to be picked up by a representative from the Registrar's Office twice daily during the registration period.

3. When the student leaves the Advisor he should be directed to pay for extra fee courses at the Fiscal Office before he reports to class. Students who enroll for extra fee courses must present receipts to the instructor upon reporting to class.
4. Class Cards will not be given to students as formerly; nor will class cards be sent to the teachers. A list of students enrolled will be made for each class each instructor is assigned. This list will be made at the close of registration from the assignment cards. It is important that the assignment cards be properly filled out in detail, showing correct course number, section, time and day, place of meeting and teacher.

#### E. NEW EMPLOYEES

It is a pleasure to welcome into our midst the following new employees who have joined the College family:

##### SCHOOL OF AGRICULTURE

Mr. Wilbur O. Mack . . . . . Instructor - Agricultural  
Engineering  
Mr. Lindsey Witherspoon . . . . . Instructor - Meats  
Mr. James I. Kirkwood . . . . . Instructor - Soils

##### SCHOOL OF ARTS AND SCIENCES

Dr. A. S. Arnold . . . . . Head - Department of Business  
Administration and Bus. Education  
~~Mr.~~ Mrs. Myrtle M.B. Davis . . . . . Social Science  
Mr. Charles Tatum . . . . . Social Science  
Mr. William D. Hazel . . . . . Social Science  
Mrs. K. S. Gibson . . . . . Education  
Miss Pearl Sewell . . . . . Education  
Miss Ola Mae Reynolds . . . . . Education  
Mrs. Georgia A. Levy . . . . . Political Science  
Mr. Earl Lewis . . . . . Political Science  
Miss Edmonia Townes . . . . . Mathematics  
Miss Hazelyn D. Scott . . . . . English  
Mr. R. A. Smithy . . . . . English  
Mr. Ernest P. Williams . . . . . English  
Mr. William Mason . . . . . Romance Languages  
Miss Dolores Churchill . . . . . Romance Languages

EXTRACURRICULAR LEAGUE

Miss Ruby Hemphill . . . . . Secretary

LIBRARY

Miss Rosa B. Mitchell . . . . . Cataloging Assistant  
Mrs. Eloise M. Valley . . . . . Circulation Assistant  
Miss Edethia Brigham . . . . . Clerical Assistant  
Mr. Charles B. Churchwell . . . . . Instructor - Library Science  
Mr. Sam Peters . . . . . Reference Assistant

MAINTENANCE DEPARTMENT

Mr. Henry C. Wright . . . . . Warehouse Clerk  
Mr. Frank C. Yepp . . . . . Janitor  
Mr. Martin Green . . . . . Head Painter

PUBLIC RELATIONS

Mr. Aaron Alexander . . . . . Acting Director

REGISTRAR'S OFFICE

Mrs. Jimmie D. Fields . . . . . Assistant Registrar  
Mrs. Vivian McMillan . . . . . File Clerk

STUDENT PERSONNEL

Mrs. Lillian Shelton . . . . . Supervisor - Evans Hall  
Mr. James E. Nix . . . . . Director of Student  
Activities

F. STUDY LEAVE

The following persons have been granted leaves-of-absence for the purpose of studying during the 1953-54 long session:

Miss Helen Pierson . . . . . Julliard School of Music  
Miss Elzar Levister . . . . . Queens College - Columbia University  
Mr. C. A. Wood . . . . . Teachers College - Columbia University  
Mr. E. D. Sheen . . . . . University of Illinois

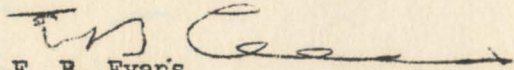
G. FOOTBALL SCHEDULE

Bishop College at Prairie View . . . . . October 3  
Jackson College at Jackson, Mississippi . . . . . October 10  
Wiley College at Dallas, Texas (Fair) . . . . . October 19  
Morris Brown College at Atlanta, Georgia . . . . . October 24  
Arkansas State at Pine Bluff, Arkansas . . . . . October 31  
Texas College at Tyler . . . . . November 7  
Grambling College at Prairie View (Homecoming) . . . . . November 14  
Langston University at Prairie View . . . . . November 21  
Southern University at Baton Rouge, La. . . . . November 28  
Texas Southern University at Houston (1954) . . . . . January 1

H. IN CLOSING

We welcome each and every one of you who come to join the Prairie View Family and you who have been members for some time. For the next nine or twelve months we shall plan, work and play together as members of one great family. How successful we may be in attaining our educational goals will depend largely upon how well we work together in carrying forth the total objectives of the college. Let us face this new term with courage, confidence and calmness--seeking at all times our ultimate goal of more effective programs of training for the young men and women of Prairie View.

Very truly yours,



E. B. Evans  
P r e s i d e n t

EBE/elh

P. S. Workers' Meeting Tuesday, October 6, Administration Auditorium,  
7:30 p.m.  
EBE