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## Newsletter- August 1945

Prairie View State College

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NEWS LETTER

PRAIRIE VIEW UNIVERSITY

PRAIRIE VIEW, TEXAS

VOLUME XV

AUGUST - 1945

NUMBER 12

A. CALENDAR -

- (a) Special Sermon - Bishop E W Kelley, St Louis, Missouri.... August 5
- (b) Graduation Exercises - Prof J L Brown, Prairie View University  
August 8
- (c) Final Examinations ..... August 9-11
- (d) Farmers Short Course ..... August 13-15
- (e) Intersession ..... August 13-21
- (f) Orientation Period ..... September 5-17
  - 1. First Workers Meeting of all Employees ..... September 5
  - 2. Faculty Orientation ..... September 5-8
  - 3. Students Orientation ..... September 9-17

B. COMMUNITY CHEST -

The Community Chest is a project that the faculty has voluntarily sponsored for several years. In addition to making a contribution to a very worthwhile activity, it somehow takes the measure of a person's loyalty and cooperative spirit. Fortunately, the record reveals that 95% to 98% of the faculty have paid annually their chest dues. Thus far this year nearly all staff members have paid their dues according to Mr Buchanan with the exception of a few. Kindly look after this obligation at the next "pay day." Let us make our payments this year 100%.

C. HOUSE RENT -

In keeping with previous announcements all occupants of cottages, duplexes and apartments will pay rent beginning the next Fiscal Year, September 1, 1945. A modest flat rental has been worked out of \$2.25 a room. In addition to the rental charges, occupants will pay the customary utility charges such as gas, lights, telephone, etc.

D. STATE LAWS AND BOARD REGULATIONS -

It is important that certain laws enacted by the legislature governing appropriations to Institutions of Higher Learning and regulations of Board of Directors be known in a general way by the employees of the institution. There is attached to this News Letter some pertinent information that may be of value to all of us. It is the hope that everyone will read it and be governed accordingly.



#### E. SHORT COURSE FOR RURAL PEOPLE -

The Summer School will close with a three days Short Course for Rural People August 13-15, 1945. The staff has outlined a most helpful program along such lines as will be of great help to those in attendance. Since this activity is a part of the Summer School it is expected and required that all staff members hold themselves in readiness and be available to assist in every way possible in making this Short Course helpful and fruitful.

#### F. COMMENCEMENT -

The Commencement Exercises for the graduates of the Summer School will take place August 8th at 8:00 P M. Professor Jonel L Brown of Prairie View University will make the Commencement Address. The Special Sermon to the seniors of the Summer School will be preached by Bishop E W Kelley of St Louis, Missouri. We are happy to announce these exercises.

#### G. INTERSESSION -

The Cadet Nursing Program and the training of veterans make it necessary that school run practically the entire year. Several civilian students have expressed the desire to take work during the Intersession period. Therefore, we are happy to announce that the Intersession will begin August 13 and run through August 31, 1945. The teaching staff and subjects will be announced later.

#### H. THE LIBRARY -

The contractors have finished the W R Banks Library. The Board of Directors has provided funds for landscaping around the building and laying walks. The only thing that is left now is the moving. Since this library satisfies a long felt need and, besides, there are many fine sentiments surrounding the building, a fine suggestion has been made to the point that every person here this summer might be interested in helping to move the books from the old library quarters to the new building. Hence, everyone has been requested to give one hour in assisting in the movement of books. It has been estimated that if 800 people would give only one hour, at least 12,000 volumes of books can be moved. In making preparations for this "One Hour Contribution" 30 sections of 25 persons each will be organized under faculty assistance. Each section will move according to schedule in such a way as not to interrupt the orderly and continuous movement of books.

#### I. DR ERNEST M NORRIS -

Dr Norris has been granted a leave of absence to accept the position of Special Personnel Aid to Secretary of Agriculture, United States Department of Agriculture, Washington, D C. Prairie View is happy to



recognize this signal honor conferred upon one of its staff members. We have no doubt but that Dr Norris will do a satisfactory job in his new field. Dr J M Drew has been temporarily given charge of the Graduate Division.

#### J. REPORTING FOR DUTY -

It is important to make clear when employees should report for "duty" at the beginning of the Fiscal Year. For information and guidance the following directions obtain:

1. September 1, all employees on 12 month's basis, those carrying administrative responsibilities.
2. September 5, all instructors will report for duty.

Salary payments will begin according to these dates provided the individual is present; otherwise, pay begins when the employee reports for duty.

#### K. ORIENTATION PERIOD -

The Orientation Period for faculty and students has been a most helpful and stimulating activity of the institution. This period will be carried out exactly as indicated in the Calendar of this News Letter, September 5-17, 1945. The general theme this year will be: The Program and Objectives of Prairie View University.

#### J. AND FINALLY - THE JOURNEY!

From August 8, 1881 to August 8, 1945 is a long period of time, involving a long and difficult journey, fraught with numerous and significant experiences. Thus, these challenging words of James Weldon Johnson become more meaningful as the journey proceeds -

"Stony the road we trod,  
Bitter the chast'ning rod  
Felt in the days when hope unborn had died."

But, the Journey was continued in the faith and under the assurance of the Golden Promise in the refrain of this Negro spiritual -

"March on, you shall gain the victory,  
March on, you shall gain the Day."

And now pressing forward -

"I will lift my eyes unto the hills,  
From whence cometh my help."

I am

Faithfully yours,

*Willette Ruthford Banks*

Willette Ruthford Banks

1881 - 1945



IMPORTANT REQUIREMENTS OF THE STATE OF TEXAS AND BOARD  
OF DIRECTORS FOR 1945 - 1946

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A. STATE -

1. No instructional salary appropriated by last legislature can be supplemented from any funds with the exception of United States Government or its agencies. In such a case salaries cannot be increased in excess of 10%.
2. All Out-of-State travel strictly in the interest of State business must be approved by the Board of Directors in advance in regular session.
3. All regularly employed staff members on a twelve month's basis are entitled to 12 working days for vacation.
4. Husbands and wives cannot be employed beginning September 1, 1945 by institutions of higher learning in Texas.
5. Aliens cannot be employed longer than 90 days.
6. Salary deductions are authorized for Income Tax and Teacher Retirement.
7. Instructors cannot be paid higher salaries for Summer School work than the Regular Session holding the same position.

B. BOARD OF DIRECTORS -

1. All employees of the system are subject to the Rules of Modified Service and Retirement at the age of 65.
2. Employees are required to participate in Group Life Insurance.
3. A leave of absence may be granted for the period of twelve (12) months only. Employees accepting a leave of absence without pay assume an obligation to return to the college at the expiration of leave unless otherwise agreed in writing.
4. No employee of the college shall use for his own personal benefit or pleasure any property of the college, except books from the library and other such items of long established usage.
5. Outside employment must be approved by the Board.
6. No employee shall accept remuneration for tutoring or coaching any registered student without approval.
7. In addition to the regular duties for which a staff member is appointed, employees of the college will be expected to perform any additional duties which will assist the college in giving the greatest service to its students and to the public at large.