

Prairie View A&M University

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PVAMU Faculty and Administrator

6-1967

Killeen Independent School District Inter scholastic League of Texas- June 1967

Prairie View A&M College

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KILLEEN INDEPENDENT SCHOOL DISTRICT

Box 967

KILLEEN, TEXAS

76541

C. E. ELLISON
SUPERINTENDENT

LEE PEERLES
BUSINESS MANAGER

June 6, 1967

Office of Placement Service
Prairie View College
Prairie View, Texas

Gentlemen:

Please send us the placement file for Smithie Lee Martin (McDuffie) who has made application for a teaching position with our school system.

Thank you.

Sincerely yours,

Kenyon F. Clapp

Kenyon F. Clapp
Director of Personnel

KFC:lle

3814 Drenth St.
Houston, Texas 77004
June 6, 1967

Mr. C. Yancy
Placement Office
Prairie View A & M College
Prairie View, Texas

1999

Dear Sir:

I would like to thank you very much for your letter of recommendation to Mr. B. S. Griffin, Principal of Drew Senior High School, Crosby, Texas.

Mr. Griffin interviewed me for a band director's job. He hasn't as yet chosen anyone for this position, as other band directors are still being interviewed.

Therefore, I would appreciate any other recommendation you could give me that might help me attain employment.

Thanking you in advance, I remain

Sincerely Yours,

Freddie J. Gould

Please file in Bauder folder

June 6, 1967

Mr. C. L. Dennard
2271 Sutter Street
Dallas, Texas

Dear Mr. Dennard:

This letter would indicate that we are operating a typical "Colored Folks Office." I have your letter of April 25, 1967 indicating your interest in getting back into the field of Administration.

Please do not think that your letter was neglected other than for the fact that I have been waiting and hoping that the right position would come open.

To date nothing has come across my desk in the Texas area. I am sure you are aware of what is happening throughout Texas. The present Principals' it seems will hold on but just as soon as the opportunity presents itself they are being dismissed.

I do not know your interest or what you would think of a position perhaps with you and the madam out of the state or outside of Dallas.

I received this letter just a few days ago and thought that I would send you a copy.

In the meantime, I shall keep your application in our active files.

Yes, I had a heart attack that really got me for several months. I am so thankful to be alive, and can say to you regardless to how bad conditions have been they could have been worse. Let us start out again with a second chance and do better.

It is always good to hear from you. Tender my best regards to the madam.

Sincerely yours,

C. D. Yancy, Director

CDY:s

Enclosure

June 6, 1967

Mr. C. L. Dennard
2271 Sutter Street
Dallas, Texas

Dear Mr. Dennard:

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Please do not think that your letter was neglected other than for the fact that I have been waiting and hoping that the right position would come open.

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It is always good to hear from you. Tender my best regards to the madam.

Sincerely yours,

C. D. Yancy, Director

CDY:s

Enclosure

Business

June 6, 1967

Dr. David H. Morgan, Chairman
Contributions Committee--Education
The Dow Chemical Company
Abbott Road Buildings
Midland, Michigan

Dear Dr. Morgan:

Please accept our sincere thanks, number one for thinking of Prairie View A&M College whenever you have an opportunity to assist us in any way possible. We are especially grateful to you for the fifty (50) cartons of the German Saran Wrap.

May I assure you that it will be distributed to those who know and can appreciate the great service that Dow through your efforts are rendering the nation.

Respectfully yours,

C. D. Yancy
Director

CDY:s

winners

MOORE HIGH SCHOOL

WACO, TEXAS

OFFICE OF THE PRINCIPAL

June 7, 1967

F.P. 1967

Mr. C. D. Yancy, Director
Prairie View Interscholastic League
Prairie View College
Prairie View, Texas

Dear Sir:

The results of the playoffs for the AAAA Prairie View Interscholastic League Championship resulted as follows:

Bi-District

Moore High, Waco 1
Pemberton High, Marshall, 2

Moore High, Waco 7
Pemberton High, Marshall, 4

Moore High, Waco 11
Pemberton High, Marshall 1

State Finals

Moore High, Waco 9
Hebert High, Beaumont 10

Moore High, Waco 2
Hebert High, Beaumont 0

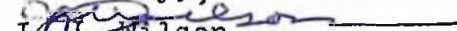
Moore High, Waco 5
Hebert High, Beaumont 1

Consequently, the winner was Moore High, Waco.

Thank you.

Copy: J. M. Jacquet

Sincerely,


J. W. Wilson

June 7, 1967

Mrs. Mattie Flowers, Principal
Altow Elementary School
Bronham, Texas 77833

Dear Mrs. Flowers:

At the suggestion of Miss Ruby Hogan I am recommending the following candidates for the position of Art Teacher in the elementary and junior school.

Miss Myrtle Hartwell
6902 Shotwell Street
Houston, Texas
Telephone Number: NE 3-8849

Miss Hartwell is a January graduate with a major in elementary education and minor in Art. She is 24 years of age, 5'9½" inches in height and weights 135 pounds. Her scholastic ability is good. She has a pleasing personality and according to her record should do a good job. We are enclosing a copy of the only confidential rating we have on file for Miss Hartwell.

Miss Stella Melvoline Horn
7202 Colton Street
Houston, Texas
Telephone Number: NE 3-1580

Miss Horn is a May graduate with a major in elementary education and a minor in Art. She is 24 years of age 5'3" in height and weight 135 pounds. Her scholastic record is good according to her confidential ratings she ranks above average. We are enclosing ratings for your consideration.

Miss Horn seem to have the traits and characteristics that would make a good Art Teacher.

Miss Betty Ann Willie
610 South Francis Street
Terrell, Texas
Telephone Number: JO 3-5369

Miss Willie is also a May graduate with a major in elementary education and a minor in Art.

She is 23 years of age, 5'2" inches height and weights 138 pounds. I do not have a copy of her ratings her scholarship is very good. Please not the rating from my Leroy C. Weaver who is professor of Art Education here.

It is my frank opinion that if you can get either of these young ladies they will do a good job.

At the present we do not have any Mathematic Majors to recommend. We shall keep your vacancy available. In the event an applicant should come in we shall inform them of your vacancy.

If we can assist you further, please feel free to call on us.

Very truly yours,

C. D. Yancy
Director

CDY/r1b

Enclosures

C. D. Yancy
Prairie View, Texas
Dear Yancy,

I am writing in regards to the new program you no doubt are in charge of for some of our folk who need some of the special Education word ~~and~~ for people who have no skill for certain jobs.

Clarence Cox can learn a trade and will

Box 244

Bryan, Texas

6-8-67

18 46
316
June 8, 1967

Mr. Kenyon F. Clapp, Director of Personnel
Killeen Independent School District
Post Office Box 967
Killeen, Texas 76541

Dear Mr. Clapp:

I have your letter of recent date, requesting informatoon on Smithie Lee Martin (McDuffie).

In checking our files, we have not been able to locate a folder for this applicant. However, if Mrs. Martin would contact us directly, we maybe able to get further information.

If we may assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

CDY:pp

BOARD OF EDUCATION

Raymond Golden, President
H. B. Patterson, Jr., Vice-President
Rajford Bates, Secretary
Lloyd Coats
L. L. Foote
A. J. Mabry
Lloyd Coffman

Seminole Public Schools

James E. Bramlett, Superintendent

Seminole, Texas 79360

June 9, 1967

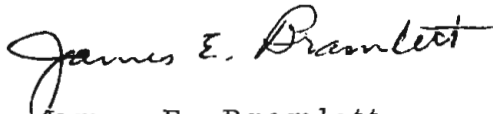
George C. Cristy,
Business Manager
J. D. Thompson,
Director of Curriculum
Virgil N. Keyes,
Principal, High School
Metz LaFollette
Asst. Principal, High School
L. L. Moore,
Principal, Jr. High School
L. E. Brasfield,
Principal, Elementary School
John Golmon,
Principal, Primary School
Frank Nix
Principal, F. J. Young Elementary

Teacher Placement Service
Prairie View A & M College
Prairie View, Texas

Dear Sir:

Please send credentials for Mr. Emzy J. Sansom at your earliest convenience.

Sincerely yours,



James E. Bramlett
Superintendent of Schools

jw

June 13, 1967

46
2008

Mr. James E. Bramlett, Superintendent
Beminole Public Schools
Seminole, Texas 79360

Dear Mr. Bramlett:

I have your letter of recent date, requesting information on Mr. Emzy J. Sansom.

We have not been able to locate a folder for this applicant. However, if Mr. Sansom would contact us directly, we maybe able to get further information.

If we may assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

CDY:pp

Fidelity Union Skin
100% UNION
FLUORESCENT

June 13, 1967

Mr. W. O. Caraway, Assistant Superintendent
Northeast Houston Independent School District
Post Office Box 23278
Houston, Texas 77028

Dear Mr. Caraway:

I have your letter of recent date, requesting information on Miss Maxine
Shepherd.

We have not been able to locate a folder for this applicant. However, if
Miss Shepard would contact us directly, we maybe able to get further in-
formation.

If we may assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

CDY:pp

NORTHEAST HOUSTON INDEPENDENT SCHOOE DISTRICT

P. O. Box 23278

Houston, Texas 77028

Date: June 13, 1967

To: Placement Office
Prairie View A & M
Prairie View, Texas

Re: Maxine Shepard

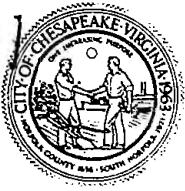
Please send your placement folder on the above
named applicant who has applied for a position in
our schools.

Sincerely yours,



W. O. Caraway
Assistant Superintendent

WOC:lw



Chesapeake Public Schools

School Administration Building
Post Office Box 15204
Chesapeake, Virginia 23320

June 15, 1967

NAME Mrs. Jerldene Duncan Walker
ADDRESS 139 Helmick Street, Norfolk, Va.
SOCIAL SECURITY NUMBER 460-52-6250

CONFIDENTIAL

Placement Bureau
Prairie View A. & M. College
Prairie View, Texas

Dear Sir:

The person named above has applied for a teaching position with us, and we are seeking reliable information on his/her background.

Your cooperation in this effort will be appreciated and candid answers to questions on the reverse side of this letter will be of considerable value to us. All comments or opinions will be kept in strict confidence.

Should you have information you prefer to discuss personally, please telephone us collect at Liberty 7-2121.

Thank you for your anticipated reply, and if we can ever extend a similar courtesy to you, it will be a pleasure to do so.

Sincerely,

H. C. Paxson
Assistant Superintendent

P. S. Enclosed is a self-addressed, stamped envelope for your reply.

(PLEASE SEE OTHER SIDE)

PLEASE CHECK	EXCELLENT	VERY GOOD	GOOD	FAIR
1. Scholarship-Accurate and comprehensive knowledge in which an individual is supposed to know something.				
2. Ability to secure the good will of pupils, sympathetic and understanding attitude of teacher for pupils and affection of pupils for teacher. Consideration of interest for children.				
3. Professional Spirit-Interest in growing in the profession and enlarging his or her own vision through cooperating in experimentation, reading and desire for improvement in classwork.				
4. Establishing an environment conducive to happy learning--Arrangement of materials in classroom. care of physical property, attention to heat, light and ventilation.				
5. Skill in discipline				
6. Health				
7. Self-control				
8. Tact				
9. Enthusiasm				
10. Relationship with associates--friendly, pleasant and cooperative with all whom he works.				
11. Please give general estimate of applicant on above basis.				

12. Would you employ or re-employ? _____

Use space below for remarks to clarify above ratings _____

Dates of employment or attendance: From _____ To _____

Signature _____ Position _____

June 13, 1967

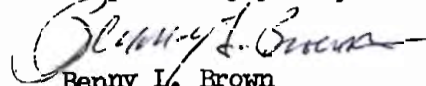
Director of Placement
Prairie View A&M College
Prairie View, Texas

Dear Sir:

Because of the intergration and consolidation of schools in the Angleton public school system, I like many others will be with-out a teaching position for the comming school year. Mr. T. J. Wright who is or rather was my principal suggested that I write you concerning the possibility of job openings.

I am a teacher of instrumental music an is interested in a position in BAND

Respectfully yours,



Benny L. Brown
6836 Beachwood St.
Houston 21, Texas

June 16, 1967

Mr. Benny L. Brown
6836 Beachwood Street
Houston 21, Texas

Dear Mr. Brown:

I have your letter of June 13, 1967 with reference to your being without a teaching position for the coming school year.

We checked our files and find that we do not have a folder for you. I am anxious to assist you in finding employment but it will be necessary that we have certain basic information on you.

We are enclosing an Application Blank and two Confidential Rating Forms. Please fill the Application and return it to us immediately. Give one Confidential Rating to Mr. Wright or a former employer and the other to an instructor of your college or any one who is acquainted with you as a professional person. Ask those persons filling the Ratings to send them directly to the Placement Office.

In the meantime, it will be necessary for you to send to us or request a copy of your transcript sent from the Registrar's Office. This will complete your folder.

Whereas we can promise nothing, may I assure you that as the opportunities present themselves, we shall be pleased to present your name.

Tender my best regards to Mr. Wright.

Sincerely yours,

C. D. Yancy, Director

CDY:s
Enclosures

File.



Westinghouse Electric Corporation

Educational Center Ardmore Blvd. & Brinton Road
June 16, 1967 Pittsburgh, Pa. 15221

Mr. C. D. Yancy
Director of Placement
Prairie View A&M College
Prairie View, Texas 77445

Dear Mr. Yancy:

The recruiting season of 1966-1967 is virtually over, and we must now turn our attention to next year. Thanks to your assistance and that of other placement officers, we have come very close to satisfying our requirements for recent graduates. The process of attracting students to a career in industry is a difficult and very complex business, and we are dependent on your assistance for the most vital ingredient in our progress, young professional manpower.

In order for us to serve the class of '68 more efficiently, we would be obliged if you would assist us with certain information about the composition of next year's graduating class as well as an indication of salary levels which were offered to last year's class. The enclosed form is designed to cover all of the above information. In some cases, it will not be possible to quote an exact figure. In such instances, we would be grateful for an educated guess. Please indicate such estimated figures with an asterisk or in red ink. If possible, we would like to have your reply by July 1.

We look forward to our recruiting efforts on your campus in the 1967-1968 school year. If you have any questions, don't hesitate to call us collect at (412) 256-5691. We look forward to hearing from you soon.

Yours truly,

GRADUATE EDUCATION DEPARTMENT

Erle E. Johnson

Erle E. Johnson, Assistant Manager
Graduate Student Employment

EEJ-TLP/bl *EE ME*
Enclosure *12 - 10*

750.00 per mo. \$800.00 per mo.
The Civil and Architectural Engineers raised from
#720.00 per month to 800.00 per month

Personal Folder

June 16, 1967

Mrs. W. T. Mickle
Post Office Box 244
Bryan, Texas

Dear Mrs. Mickle:

Thanks for your letter of June 8, 1967 relative to the Special Education work for people who have no or limited skills for certain jobs.

This program is still in the planning stage. It does not come under my area, but under Industrial Education and Technology. I talked with Dr. S. R. Collins who will be directing this program. The information that he gave me led me to believe that Clarence would not be able to fit in this program. He suggested however, that we do have a very good program called Vocational Rehabilitation that seem to be ideal for Clarence. It was his suggestion that the Vocational Rehabilitation Office in Bryan be contacted and that Clarence would have to be referred through that office to us. Then Prairie View would take the student and according to his interest and ability set up a Vocational Program for him.

Please call the office there for the necessary papers and I shall be glad to assist in any way possible.

Just returned from a wonderful trip to Philadelphia on the campus of Temple University.

Please feel free to call on me for any assistance you think I might be able to give with Clarence.

Respectfully yours,

C. D. Yancy
Director

CDY:s

PETER KIEWIT SONS' CO.
CONTRACTORS

ESTABLISHED 1884

One Thousand Kiewit Plaza
Omaha, Nebraska 68131

June 17, 1967

file

Mr. C. D. Yancy
Director of Placement
201 Spence Hall
Prairie View A & M College
Prairie View, Texas 77445

Dear Mr. Yancy:

We are interested in expanding our college recruiting program for the 67-68 school year and would like some information on your Engineering Department. The exchange of information should be of mutual interest since you are interested in allowing only the better firms to visit your campus, so I have enclosed some company promotional material for your use.

If any questions come to your mind, please feel free to contact me. Upon receipt of the information, on size of class, etc, we will again be in touch with you to establish a recruiting date should it seem mutually advisable.

Very truly yours,

PETER KIEWIT SONS' CO.

Richard G. Johnson

Richard G. Johnson
Personnel Manager

RGJ/slh

Enclosures

CAREER OPPORTUNITIES IN CONSTRUCTION FOR ENGINEERS

Openings exist in our organization for qualified graduate engineers who have a definite career interest in the fields of building, highway and heavy engineering construction. We are looking for men for permanent employment with our company, offering opportunity for personal development with responsibility and growth commensurate with demonstrated ability.

The required background is a degree in _____ and preferably, some knowledge or experience in construction operations.

The Kiewit organization (one of the nation's largest contractors), has construction projects throughout the United States, Canada, Alaska and from time to time, off-shore work. It is our general policy to rotate younger engineers through various job assignments (office engineering, field engineering, administration, construction supervision, etc.) In this way, it can be determined where his greatest aptitude and interests may be providing ample opportunity to demonstrate self reliance, leadership and technical ability. Promotions to higher levels of responsibility are given those who indicate they have the potential.

The operations of the Kiewit organization are diversified, including practically all types of construction work.

BUILDING CONSTRUCTION: Commercial buildings, industrial plants, churches, schools, hospitals, governmental buildings, high-rise apartments, etc. (One of the larger and more publicized projects completed several years ago, was the "billion dollar" Gaseous Diffusion Plant at Portsmouth, Ohio, for the Atomic Energy Commission.)

HIGHWAY CONSTRUCTION: Thousands of miles of highway projects have been completed by Kiewit forces. This includes minor secondary road work, city street paving, Interstate work and major multi-lane superhighways at grade level and overhead. A vast amount of related structure work is included, such as interchanges, drainage structures, overpasses, bridges, etc.

HEAVY ENGINEERING CONSTRUCTION: Operations include heavy concrete dams, earth embankment dams, hydroelectric power plants, canals, subways, tunnels, bridges, marine work, railroads, military installations, etc. Some of the typical projects include Thule Air Force Base in Northern Greenland, Radar Installations atop the Greenland Ice Cap, the Friant-Kern Canal in California, Garrison Dam in North Dakota, Monticello Dam in California, Flaming Gorge Dam in Utah, Portage Mountain Dam in Northern British Columbia, Anchorage for the Narrows Bridge in New York, Hydroelectric project in Saskatchewan, Iroquois Dam (St. Lawrence Seaway), Lock and Dam No. 7 on the Arkansas River, Missile Bases, NASA Facilities, etc. Current projects include the construction of the four-mile-long Trans-Bay Tube, beneath San Francisco Bay.

(EQUAL OPPORTUNITY EMPLOYER)

June 19, 1967

Mr. H. C. Paxson, Assistant Superintendent
Chesapeake Public Schools
Post Office Box 15204
Chesapeake, Virginia 23320

Dear Mr. Paxson:

I have your letter of recent date, requesting information on Mrs. Jerldene Duncan Walker.

At present, we have not been able to locate a folder for this applicant. However, if Mrs. Walker would contact us directly, we may be able to get further information.

If we may assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

CDY:pp

Langston University

Langston, Oklahoma

73050

CAREER DEVELOPMENT CENTER

June 19, 1967

Mr. C. D. Yancy
Director of Placement
Prairie View A. & M. College
Prairie View, Texas 77445

Dear Mr. Yancy:

By now you are probably back in the swing of your daily routine. Here's hoping you had a safe and enjoyable trip home.

Mrs. Patterson (Black) was very happy to hear from you. She remembered you quite well.

Hope to see you in Crotonville, New York, July 2 - 15.

Sincerely,



Willis D. Warren
Coordinator
Career Development Center

WDW:g

June 20, 1967

Mr. C. A. Handy, Principal
Anderson High School
Highway 164
Mart, Texas

Dear Mr. Handy:

In keeping with your request for a Librarian for the vacancy in your school I am recommending the following:

Miss Ruby Nell Roberson
625 North Palestine Street
Athens, Texas 75751 -- Telephone No. OR 5-3908

Miss Roberson is a May graduate with a Library Science major and Business Education minor. She is twenty-two years of age, 5'4½" in height and weighs one hundred twenty-six (126) pounds. She has a pleasant disposition and would fit well into any school system. Her scholastic record is good and her Confidential Ratings are very good. You will find enclosed copies of her ratings. As for a Librarian, she appears to be very good. I must tell you however, that she is a Librarian only, and did not take a teaching minor which means that she is not certified to teach, but does qualify for a Librarian.

Mrs. Polly Ann Williams
Route 1, Box 166
LaRue, Texas

Mrs. Williams is a May graduate with a major in Library Science and minor in Elementary Education. She is twenty-four years of age, 5'4" in height and weight is one hundred and seven (107) pounds. I do not have a copy of her transcript but according to her ratings she is very good. I am enclosing copies for your consideration. She too has a pleasant disposition and I feel that she would be an asset to any school system.

It is with regret that I have no applicants for the other vacancies listed in your letter. We shall keep it posted so that in the event someone should file with us, we shall submit their names.

Please feel free to call on us at anytime you think that we can be of assistance to you.

Very truly yours,

C. D. Yancy

CDY:s
Enclosures

File

PRAIRIE VIEW AGRICULTURAL AND MECHANICAL COLLEGE

PRAIRIE VIEW, TEXAS

June 21, 1967

School of
INDUSTRIAL EDUCATION AND TECHNOLOGY



Mr. C. D. Yancy
Prairie View A & M College
Prairie View, Texas

Dear Mr. Yancy:

The person identified on the enclosed form is being considered for employment with an experimental and demonstration manpower project at Prairie View A. & M. College and has given your name as a reference.

We would appreciate having your honest opinion regarding the several items listed on the attached form, and any other information you feel would be helpful. Your reply will be regarded and treated as confidential. A self-addressed envelope is enclosed for your reply.

Thanks for your cooperation.

Very truly yours,

A handwritten signature in cursive script, appearing to read 'A. T. Kynard'.

A. T. Kynard, Director
Division of Technical Education

To be of value to the applicant and the project, please return the form promptly.

mailed June 23, 1967

CADDO PARISH SCHOOL BOARD

SHREVEPORT, LOUISIANA

OFFICE OF THE SUPERINTENDENT

Inquiry Regarding Appointment To Position

To _____

Address _____

June 22, 1967

6-26

encl

Office of the Superintendent
Caddo Parish School Board
Shreveport, Louisiana

Dear Superintendent:

I have your letter of recent date, requesting information on Mr. Alvin J. Kendrick.

At present, we have not been able to locate a folder for this applicant. However, if Mr. Kendrick would contact us directly, we may be able to get further information.

If we may assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

CDY:pp

Many will take part in this...
whole character of the...
low cost...
part of...
There

- 1. State
- 2. School
- 3. Info
- 4. Name
- 5. Grade
- 6. Interest
- 7. Other
- 8. App
- 9. Dis
- 10. Will
- 11. Stand
- 12. How
- 13. Year
- 14. Will
- 15. What

Signature _____
Official Title _____
Address _____

CADDO PARISH SCHOOL BOARD
 SHREVEPORT, LOUISIANA
 OFFICE OF THE SUPERINTENDENT
Inquiry Regarding Application for Position

To Placement Service Office

Date June 21, 1967

Address Prairie View College

Prairie View, Texas

Alvin J. Kendrick has applied here for a position as teacher of

Admin. Science, Math, Ind. Arts. (Please send us your confidential file on this

Many such calls come to you. You appreciate the importance of selecting for our schools only those ^{applicant.} teachers whose character, professional preparation, experience and personality insure success. Will you please give below your full and frank statement of the applicant's characteristics and abilities. Your reply will be kept as a part of our permanent files.

Thank you for your courtesy and promptness.

Yours very truly,

C. L. PERRY, Superintendent.

CHECK THUS X

	SUPERIOR	ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	POOR
1. Character					
2. Scholarship					
3. Instructional Skill					
4. Success in Discipline					
5. Sympathetic relation to pupils and parents					
6. Initiative					
7. Efforts toward professional growth					
8. Appropriateness in taste and dress					
9. Disposition and ability to co-operate					
10. Willingness to accept responsibility					
11. Standing in the community					
12. Health					
13. Your general estimate					

14. With your present knowledge would you employ this applicant in a school for which you are responsible?

15. What opportunity have you had to form your judgment of this applicant as shown above?

16. Do you know of any physical handicaps? If so, please describe _____

Additional Remarks: _____

Date _____

Signature _____

Official Position _____

Address _____

file 46

Hitchcock, Texas.
Route 1 Box 899
June 22, 1967.

*F

Placement Office
Prairie View A&M College
Prairie View, Texas.

Dear Sirs:

I am a January '66 graduate of the college with a major in elementary education and minor in special education. Upon completion of all requirements I had a folder filed in your office.

I am employed by the Navasota Independent School District from January '66-May'67. I have been requested to have a folder forwarded to the Galveston Independent School District as soon as possible.

I would like to be informed as to whether your office has the folder or how should I obtain such information. If your office has the folder I would appreciate the forwarding of it to the Galveston Independent School District.

Thanking you in advance for your consideration.

Sincerely yours,

Dorothy L. Johnson
Dorothy L. Johnson

THE SCHOOL DISTRICT OF KANSAS CITY, MISSOURI

BOARD OF EDUCATION BUILDING

1211 MCGEE STREET

JAMES A. HAZLETT, Superintendent of Schools

June 23, 1967

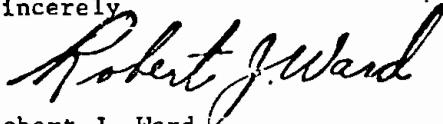
PHONE
BALTIMORE 1-7369

Director, Placement Bureau
Prairie View A & M College
Prairie View, Texas

Dear Sir:

Miss Dorothy Dell Levingston has
applied for a position in the secondary grades
of the Kansas City, Missouri Public Schools. We would
like to have a folder of confidential materials on this
applicant who reports she receive d her Bachelor's
Degree from Prairie View A & M College in 1967

Sincerely,



Robert J. Ward
Director of Personnel

RJW:zu

PUBLIC SCHOOLS

O. L. PLUCKER, SUPERINTENDENT
625 MINNESOTA AVENUE
LIBRARY BUILDING
KANSAS CITY, KANSAS 66101

C. L. BURNS
DIRECTOR OF PERSONNEL

June 23, 1967


Director
Placement Bureau
Prairie View A. & M. College
Prairie View, Texas

Dear Sir:

I would appreciate receiving credentials for
Mr. Carl Edgar Tarver which I understand
are on file in your office.

Thank you for your attention to this matter.

Sincerely yours,



Carter L. Burns
Director of Personnel

CLB:kh

Check
Fidelity Union Star
June 24, 1967
FLUORESCENT
46
Core

Miss Dorothy L. Johnson
Route 1, Box 899
Hitchcock, Texas

Dear Miss Johnson:

I have your letter of recent date, concerning your placement folder.

We have not been able to locate a folder for you. However, we did find a confidential rating for a Dorothy L. Johnson with a major in Elementary Education and a minor in Health Education. Please inform us as to whether this rating belongs to you.

I am enclosing the necessary forms to be completed to set up a folder in our office. Fill the application form and return it along with a copy of your transcript and a picture. Have persons acquainted with you or your work to fill out rating forms and return them directly to our office.

If we may assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

CDY:pp

Enclosures

Personnel Files
Mr. Yancy

June 24, 1967

Mr. Willis D. Warren, Coordinator
Career Development Center
Langston University
Langston, Oklahoma

Dear Mr. Warren:

Thanks for your letter of June 19, 1967, relative to my safe return and the message from Mrs. Patterson. It is my sincere wish that I will have some other occasion to visit Langston and visit with Mrs. Patterson. Really, I consider her as one of the loveliest persons I know.

How did you get along representing the President in Michigan? Fine, I am sure.

It was good to meet you again at Ambler and I do look forward in seeing you in Crontonville, New Yoek, July 2-15. Just received my approval from the President this morning.

Sincerely yours,

C. D. Yancy
Director

CDY:pp

PUBLIC SCHOOLS

O. L. PLUCKER, SUPERINTENDENT
625 MINNESOTA AVENUE
LIBRARY BUILDING
KANSAS CITY, KANSAS 66101

C. L. BURNS
DIRECTOR OF PERSONNEL

June 26, 1967

27

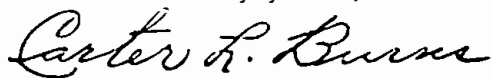
Director
Placement Bureau
Prairie View A & M College
Prairie View, Texas

Dear Sir:

I would appreciate receiving credentials for
Mrs. Jessie Mae (Fant) Smith which I understand
are on file in your office.

Thank you for your attention to this matter.

Sincerely yours,



Carter L. Burns
Director of Personnel

CLB:kh

CONFIDENTIAL
F.F. 40
2078
June 26, 1967

Mr. Robert W. Hanson, Assistant Superintendent
Personnel Services
Sacramento City Unified School District
1619 N Street, P. O. Box 2271
Sacramento 10, California

Dear Mr. Hanson:

I have your letter of recent date, requesting information on Mrs. Mary Pauline (McNeil) Travis.

We have not been able to locate a folder for this applicant. However, if Mrs. Travis would contact us directly, we may be able to get further information.

If we may assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

CDY:pp

June 26, 1967

F.S. 46
3029

Mr. Carter L. Burns, Director of Personnel
Public Schools
625 Minnesota Avenue
Kansas City, Kansas 66101

Dear Mr. Burns:

I have your letter of recent date, requesting information on Mr. Carl Edgar Tarver.

At present, we have not been able to locate a folder for this applicant. However, if Mr. Tarver would contact us directly, we may be able to get further information.

If we may assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

CDY:pp

June 26, 1967

Mr. John Reynoldson
Assistant Director of Personnel
545 West Dayton Street
Madison, Wisconsin 53703

Dear Mr. Reynoldson:

I have your letter of recent date, requesting information on Miss Leacy M. Eaden.

At present, this applicant does not have a folder in our office. If Miss Eaden would contact us directly, we may be able to get further information.

If we may assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

CDY:pp

June 26, 1967

F.E. 40
2031

Mr. Robert J. Ward
Director of Personnel
The School District of Kansas City, Missouri
1211 McGee Street
Kansas City, Missouri

Dear Mr. Ward:

I have your letter of recent date, requesting information on Miss Dorothy Bell Lovington.

At present, we have not been able to locate a folder for this applicant. However, if Miss Lovington would contact us directly, we may be able to get further information.

If we may assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

GDY:pp

June 28, 1967.

Mr. Dan C. Woodard, Assistant Superintendent
Manteca Unified School District
311 E. North Street
Manteca, California 95336

Dear Mr. Woodard:

I have your letter of recent date, requesting information on Miss Fayette Lee Moore.

At present, this applicant does not have a folder in our office. However, if Miss Moore would contact us directly, we may be able to get further information.

If we may assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

CDY:pp

FF. 46
2033
June 28, 1967

Mr. Carter L. Burns, Director of Personnel
Public Schools
Library Building
625 Minnesota Avenue
Kansas City, Kansas 66101

Dear Mr. Burns:

I have your letter of recent date, requesting information of
Mrs. Jessie Mae (Furt) Smith .

In checking our files, we have not been able to locate a folder
for this applicant. However, if Mrs. Smith would contact us
directly, we maybe able to get further information.

If we can assist you further, please let us know.

Very truly yours,

C. D. Yancy
Director

CDY/b

June 30, 1967

Miss B. B. Smith
Building 2047 Apt. 145
Randolph Air Force Base, Texas

Dear Miss Smith:

I have your letter of today requesting two additional copies of your transcript sent to you.

I went to the Registrar's Office and Mrs. Marion pulled your letter of request for two copies of your transcript. The only explanation she could give was that they were just behind in getting transcripts out.

She took your letter and the money order for two dollars (\$2.00) that you sent to our office and said that they would get them out as soon as possible. The amount was correct. The price is still one dollar (\$1.00) for each transcript.

If we can assist you further, please feel free to call on us.

Very truly yours,

C. D. Yancy
Director

C
D
Y:s
m
s