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Co-Operative Extension Work - November 1944

Prairie View State College

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COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND
HOME ECONOMICS
PRAIRIE VIEW STATE COLLEGE
Prairie View, Texas

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

November 1, 1944 TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

TO ALL FARM and HOME DEMONSTRATION AGENTS
of THE SOUTHERN DISTRICT

Five sub-district meetings are being held in the southern district for the purpose of giving uniform instructions on making Annual Reports.

You will please arrange your schedule so you can attend the group meeting that your county is listed with. The meeting will start at 9:30 A M and will close at 4:00 P M. Bring with you your work copy of ES-21, 1 complete set of 1945 Plan of Work Forms and your D-196 complete through October.

Place of Meeting	Time	County Group
: 610 E. 7th Street	:	: Travis
: Austin, Texas	:	: Bastrop
:	: November 7, 1944	: Caldwell
:	:	: Guadalupe
: County Agent's office:	:	: McLennan
: Cameron, Texas	: November 8, 1944	: Falls
:	:	: Milam
:	:	: Robertson
: County Court House	:	: Fort Bend
: Richmond, Texas	: November 13, 1944	: Victoria
:	:	: Matagorda
:	:	: Wharton
: County Agent's House	:	: Fayette
: Columbus, Texas	: November 14, 1944	: Colorado
:	:	: Lavaca
:	:	: DeWitt
: Brenham, Texas	:	: Burleson
: Agents' office, Near	: November 15, 1944	: Brazos
: County Jail	:	: Washington
:	:	: Austin

Very truly yours,

(Mrs.) I. W. Rowan
Supervising Home Demonstration Agent

T. A. Mayes
Acting District Agent

IWR;TAM:rld

P.S. Agricultural Agents will please bring instructions for making Annual Reports.

COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS
Prairie View, Texas
September 13, 1944

EXTENSION SERVICE
COUNTY AGENT WORK

TO: ALL NEGRO COUNTY EXTENSION AGENTS

FROM: Dr. E. B. Evans, State Leader

The Texas Extension Service is preparing a State Victory Garden report covering the period January 1, 1944 - July 31, 1944. This report is to be sent to the Washington Office not later than October 1, 1944.

Please send the following information to this office not later than Saturday, September 23, 1944. Label the envelope "Garden Report" in the lower left hand corner.

_____ COUNTY
_____ HOME DEMONSTRATION AGENT
_____ COUNTY AGRICULTURAL AGENT

	:	:Estimated	:Estimated
	:Total No.:	:Yield	:Value
1. Farm Home Victory Gardens in County	:	: lbs.:	:\$
2. 4-H Club Members Gardens in County	:	: lbs.:	:\$
3. "City" Gardens in County.....	:	: lbs.:	:\$
4. Total of All Gardens in County.....	:	: lbs.:	:\$

5. No. Families using:

- (a) Frame gardens _____ (b) Tub Gardens _____
 (c) subirrigation tile _____ (d) windbreaks _____
 (e) inoculating seed _____ (f) disinfecting seed _____
 (g) saving vegetable seed _____ (h) controlling insects _____

/sh

**COOPERATIVE EXTENSION WORK
IN AGRICULTURE AND
HOME ECONOMICS**

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS
COLLEGE STATION, TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

November 16, 1944

TO ALL COUNTY EXTENSION AGENTS:

Releases from the War Food Administration in early November indicate the need for continued high agricultural production in the United States. Until the war is finished and even thereafter, we dare not have "too little food too late."

Every person should want to help by doing something about his own food in 1945. We are having printed another leaflet similar to the attached for you to use in helping them. Its title will be "Your 1945 Home Food Program - What Must it Be?"

The subject matter will give, in brief form, the high points on planning a good home food program, and getting started on it early in the year.

Since the leaflet can be printed in large numbers at a very small cost, we can make as many copies available as you can use effectively. We do not, however, want to print more than will be used the first quarter of 1945.

May I ask that the several agents in each county get together, and make some plans for reaching all the people early in 1945 with an enthusiastic appeal for good home food work. If you want to use copies of this leaflet, fill out the enclosed card and return it to me immediately, so that we may have only as many copies of the leaflet printed as will be needed. It will be available around February 1, 1945.

Yours truly,



I. P. Trotter
Director

IPF:JC:nt
enclosures
reply card
C-215 "Open Your Own Second Front"

COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND

HOME ECONOMICS
PRAIRIE VIEW STATE COLLEGE
Prairie View, Texas

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

November 1, 1944
STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

TO ALL FARM and HOME DEMONSTRATION AGENTS
of THE SOUTHERN DISTRICT

Five sub-district meetings are being held in the southern district for the purpose of giving uniform instructions on making Annual Reports.

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:	:	: Lavaca
:	:	: DeWitt
: Brenham, Texas	:	: Burleson
: Agents' office, Near	: November 15, 1944	: Brazos
: County Jail	:	: Washington
:	:	: Austin

Very truly yours,

(Mrs.) I. W. Rowan
Supervising Home Demonstration Agent

T. A. Mayes
Acting District Agent

IWR;TAM:rd

P.S Agricultural Agents will please bring instructions for making Annual Reports.

COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

Dear Agent:

The State Nutrition Council is holding Regional Meetings this year instead of one annual meeting. The places and dates are as follows:

Fort Worth	November 14-15, Texas Hotel
Austin	November 17-18, Utility Building
Corpus Christi	November 21-22, City Recreation Building
Houston	November 24-25, <u>Place to be announced later</u>

These meetings are being held with the idea of helping county Nutrition Committees do a better job in 1945. As a member of this Committee (if you are one in your county), I am sure you will want to know and do all you can to help make your committee function in its greatest capacity. The best way to do this will be to attend the meeting nearest you.

The theme for the meeting will be on "MALNUTRITION."

You will want to contact the white home demonstration agent or the chairman of your County Nutrition Committee at once and let her know the cause of malnutrition among Negroes in your county. You will need to know how these causes can be adjusted or corrected, so if you are called upon you can give some suggestions that are clear, concise and usable.

I hope that you will find time to attend this meeting as I am sure it will broaden your view on the nutrition program and thus help do a better job in 1945.

If you are planning to attend, please send in a Form D-217 immediately.

Very truly yours,

D I S T R I C T A G E N T

/sh

COOPERATIVE EXTENSION WORK

IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

Prairie View, Texas
November 10, 1944

TO NEGRO COUNTY HOME DEMONSTRATION AGENTS

Re: Quarterly Ration Request

Dear Agents:

Your quarterly report and application for ration points and sugar to be used in food demonstrations is due in this office on or before November 17.

If you did not receive any points or sugar during the past quarter, mark "none" on the report on the back of this letter and return to this office. If you received points, please answer Question 2.

If you want to make application for the first quarter of 1945 (which is January, February and March) make your estimate by answering Question 1 on the back of this letter. We also need more information as to the use you plan to make of the figure used in Question 1.

Prepare two copies of the enclosed application, return one and keep one for your files.

We do not receive the points to fill these applications until the state report reaches College Station on November 20, is assembled, sent to Washington and they have time to make the Texas check. Therefore, do not expect ration checks on these applications before the first week in January.

Yours very truly,


(Mrs.) I. W. Rowan

Supervising Home Demonstration Agent

iwr:sh
Enclosures

QUARTERLY REPORT BY EXTENSION WORKER FOR RATION
POINTS AND SUGAR USED IN FOOD DEMONSTRATIONS

Signature of Worker _____ Title _____

Address _____ Date _____

1. Estimated total number of food demonstrations to be given in the coming quarter, January, February and March, using ration points and sugar from State banking account. Include demonstrations by extension worker, also by trained leaders and 4-H Club demonstration teams under her direction _____.

2. Ration points:

	Meats- fats	Processed foods a/	Sugar
	No. points	No. points	No. pounds
a. Received for October, November, December	_____	_____	_____
b. Estimated balance on hand at end of current quarter	_____	_____	_____
c. Requested for coming quarter, January, February, March, for demonstrations estimated above-b/	_____	_____	_____
d. (Do not fill these spaces) Points allocated by State Office	_____	_____	_____

3. Are you making application with the Extension Service for ration points for war food demonstrations to be given during January, February, March, 1945? _____

If answer is yes, please enclose application.

a/ Based on commercial point values, not on point values for home processed foods.

b/ Add a 10 percent margin of points to provide for demonstrations requested after this form is submitted; then take into consideration your probable balance at the close of the present quarter.

Personal

**COOPERATIVE EXTENSION WORK
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HOME ECONOMICS**

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

COLLEGE STATION, TEXAS
November 20, 1944

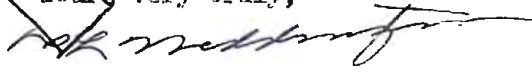
Mrs. Iola W. Rowan ✓
Negro District Agent
Negro Extension Work
Prairie View, Texas

Dear Mrs. Rowan:

In examining Treasury Department Form W-4 (Rev. 1944) which you recently submitted to our office, it was noted that there is a discrepancy between the number of exemption units claimed under the first three items and the total number of exemptions claimed under item IV of Form W-4.

Attached will be found a blank Form W-4 in case you desire to alter the original form.

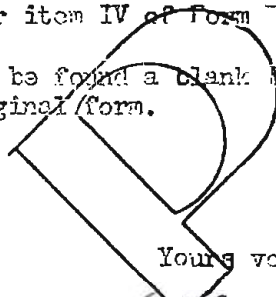
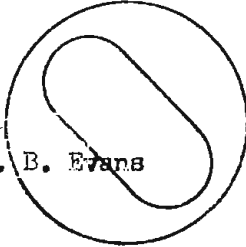
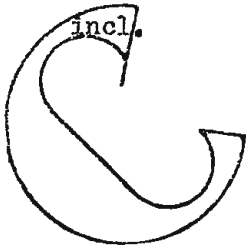
Yours very truly,



D. L. Weddington
Executive Assistant

DLW:MNS:dlm
cc - Dr. E. B. Evans

incl.



COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

COLLEGE STATION, TEXAS

November 23, 1944

Mrs. Lillian M. Lewis
Negro Co. Home Dem. Agent
Jasper, Texas

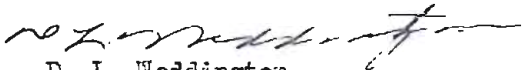
Dear Agent:

We are returning herewith U. S. Treasury Department Form W-4 (Rev. 19'4) which you recently submitted to our office.

In examining the form, it was noted that there is a discrepancy between the number of exemption units claimed under the first three items and the total number of exemptions claimed under item IV of Form W-4.

We are attaching a blank form W-4 in case you desire to alter your original form.

Yours very truly,


D. L. Weddington
Executive Assistant

DLE:MNS:dlh
cc - Dr. E. B. Evans
Mrs. Iola M. Rowan

incl.

COOPERATIVE EXTENSION WORK
IN AGRICULTURE AND
HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS
AND UNITED STATES DEPARTMENT OF
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

Jasper, Texas
Nov. 27, 1944

Mrs. I.W. Rowan, Supervising
District Home Dem. Agent
Prairie View, Texas.

Dear Mrs. Rowan:

I am keeping my appointment here in accordance to my itinerary, but because I do not feel physically able to continue on the field, I shall go directly home from here, to remain on sick leave until I am in condition to work. I shall report at Prairie View at that time. In the mean time, I shall keep you informed of my condition.

Yours very truly,

Mrs. Pauline R. Brown
District Agent.

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IN AGRICULTURE AND
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AND UNITED STATES DEPARTMENT OF
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STATE OF TEXAS

EXTENSION SERVICE
COUNTY AGENT WORK

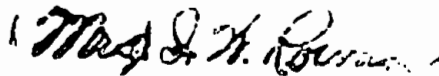
Prairie View, Texas
November 29, 1944

TO MEMBERS OF THE EXECUTIVE COMMITTEE
TEXAS HOME DEMONSTRATION COUNCIL

Dear Co-worker:

The Executive Committee Meeting of the Texas Home
Demonstration Council will begin at 10:00 a.m. the
morning of December 9, 1944. The Extension
office is located at 508 North Bryan Avenue, Bryan,
Texas.

Very truly yours,



(Mrs.) I. W. Rowan
Supervising Home Demonstration Agent

IWR:sh

Copy to Certain Home Demonstration Agents