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## **Co-Operative Extension Work - August 1950**

Prairie View A&M College

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131<sup>1</sup>/<sub>2</sub> South Second Street  
Waco, Texas  
August 1, 1950

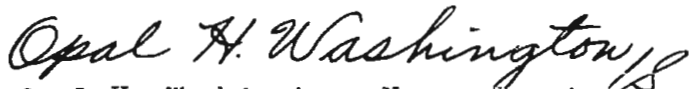
Mr. J.E. Mayo  
District Agent  
Prairie View A & M College  
Prairie View, Texas

Dear Mr. Mayo:

Please find enclosed an itemized expense account of the  
Southern District 4-H Encampment for 1950.

I remain,

Very truly yours,

*Opal H. Washington* /s/   
Opal H. Washington, Negro County  
Home Demonstration Agent

OHW/vts

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

P. O. Box 448  
Rosenberg, Texas  
August 3, 1950

Mr. J. E. Mayo  
District Agent  
Prairie View A & M College  
Prairie View, Texas

Dear Mr. Mayo:

Enclosed, you will find CALENDAR OF WORK for August, 1950  
that was left out of the monthly report.

Yours truly,

*A. E. Adams*  
A. E. Adams  
Negro Co. Agri. Agent

AEAals  
Enclosure

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

PRAIRIE VIEW A & M COLLEGE  
Prairie View, Texas  
August 4, 1950

Mrs. Jessie L. Shelton  
and  
Mr. T. A. Mayes  
Negro County Agent  
1154 Lydia Street  
Austin, Texas

Dear Agents:

I am asking that you select a man and a woman from your county to give a "Team Demonstration" during the Agents' Conference and Farmers' Short Course August 27 - 30. Please train them to do a demonstration in line with the theme of the Short Course — "Today's Home Builds Tomorrow's World".

At an early date I shall send you the exact date and time this demonstration is required. In the meantime, please send me the name of the man and woman chosen by you so that their names may appear on the program.

Thanking you in advance for your usual fine cooperation in such matters, I am

Yours very truly,

J. E. Mayo  
District Agent  
Negro Extension Work

JEM:god

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

PRAIRIE VIEW A & M COLLEGE  
Prairie View, Texas  
August 4, 1950

Mr. S. E. Chase  
Negro County Agricultural Agent  
Box 756  
Columbus, Texas

Dear Mr. Chase:

A demonstration story is required from some farmer in your county and I was thinking that Mr. Gillespie Wilson, Sr. would be a good person to give this story during our Social Course. Please have him restrict his discussion to 10 minutes. I think a story similar to the one you did on the air would make a fine story.

Thanking you in advance for your usual fine cooperation in such matters, I am

Yours very truly,

J. E. Mayo  
District Agent  
Negro Extension Work

JEM:ged

Prairie View, Texas  
August 16, 1950

Mr. W. C. David, State Leader  
Negro Extension Work  
Canyas

My dear Mr. David:

I have used seven (7) of the twelve (12) days annual leave allotted for the present fiscal year, ending August 31, 1950. Please allow me to carry the remaining five (5) days over to the next state fiscal year beginning September 1, 1950 and ending August 31, 1951.

Thank you.

Very truly yours,

J. E. Mayo  
District Agent

JEM:mc



COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

*Texas A. and M. College System and United States Department of Agriculture Cooperating*

STATE OF TEXAS

Prairie View A.&M. College  
Prairie View, Texas  
August 17, 1950

EXTENSION SERVICE  
COUNTY AGENT WORK



Mr. J. E. Mayo, District Agent  
Prairie View A.&M. College  
Prairie View, Texas

Dear Mr. Mayo:

I am asking for an extension of time for my annual leave  
into the next fiscal year, from September 4th. to 16th., 1950.

Yours truly,

*H. E. Hill*

H. E. Hill, County Agent

*P.S. I have sent Mr. David a letter in reply to  
one he mailed me.*

# COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

*Texas A. and M. College System and United States Department of Agriculture Cooperating*

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

August 25, 1950



Mr. J. E. Mayo, District Agent  
Campus

Dear Mr. Mayo:

I am writing you in regards to a transfer in another County with the same type of work I am now doing.

If it meets with your approval, I should like to be transferred to Lamar County if and when a vacancy occurs.

Due to the high cost of living conditions, I feel that I could meet my present obligations with an additional income in salary.

Thanking you in advance for any consideration that may be given me, I am

Very truly yours,

*Albert Ware*  
Albert Ware  
County Agent



COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

*Texas A. and M. College System and United States Department of Agriculture Cooperating*

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

PRAIRIE VIEW A & M COLLEGE  
Prairie View, Texas  
August 28, 1950



Mr. J. E. Mayo  
District Agent  
Campus

Dear Mr. Mayo:

This is to advise that the regular Monthly  
Staff Conference will be held Wednesday, August  
30th. Please arrange to be present.

Yours very truly,

*W. C. David*  
W. C. David  
State Leader  
Negro Extension Work

WCD/edj



WALTER H. HEBERT  
ACCIDENT AND HEALTH SECTION

# AMERICAN GENERAL LIFE INSURANCE COMPANY

Houston, Texas

August 30, 1950

Mr. John Ephraim Mayo  
Prairie View A&M College  
Prairie View, Texas

Dear Mr. Mayo:

We are in receipt of your application for the Extension Service Hospital and Surgical Plan, and are glad to welcome you as a policyholder in the American General Life Insurance Company.

In checking over your application we notice that it is not signed on the reverse side of the application blank. We are returning your application to you for signature and are holding your check in abeyance until we receive the completed application.

Sincerely yours,

Walter H. Hebert  
Accident & Health Section

WHH:mav

Enclosures

COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

*Texas A. and M. College System and United States Department of Agriculture Cooperating*

COLLEGE STATION, TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK



August 30, 1950

TO ALL EXTENSION SERVICE EMPLOYEES:

Enclosed herewith is a Revised Price List for Tires and Tubes, showing prices effective August 18, 1950. Instructions for preparing orders are shown at the top of the attached list, and you will note that a 2% cash discount is allowed on merchandise prices.

Please destroy previous lists so that we will not have confusion in making orders.

Very truly yours,

D. L. Weddington  
Executive Assistant

DLW\*ab:am  
Postage paid

cc - Mr. B. R. Mishler

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS  
Marlin, Texas  
August 31, 1950

EXTENSION SERVICE  
COUNTY AGENT WORK

Mr. J. E. Mayo, District Agent  
Prairie View A. & M. College  
Prairie View, Texas

Dear Mr. Mayo;

Due to a district meeting in Austin on the 6th. to the 8th. of September, I had to change the dates on taking my annual leave. New blanks have been approved by you, therefore I am sending the first blanks you approved back; to be destroyed.

Yours truly,

H. E. Hill, County Agent  
Falls County

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

1154 Lydia Street  
Austin 2, Texas  
September 1, 1950

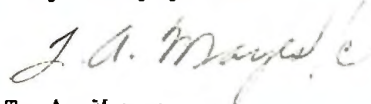
Mr. J. E. Mayo  
District Agent  
Prairie View A. and M. College  
Prairie View, Texas

Dear Mr. Mayo:

Please suggest to Mr. Randolph to arrange his schedule to come to Travis County to work with me and one of the families in Travis County on farm planning.

I am

Very truly yours,



T. A. Mayes  
Negro County Agricultural Agent  
Travis County

TAM/cd

1154 Lydin Street  
Austin 2, Texas  
September 1, 1950

Mr. E. A. Randolph  
Farm Housing Specialist  
Prairie View A. and M. College  
Prairie View, Texas

Dear Mr. Randolph:

I contacted a family today who is getting ready to build and needs your assistance in planning a farm house. The family appears to be ready to build but needs the guidance of someone who can help them build a well constructed farm house. Please come and bring all of the available plans you have on modern farm dwellings. I would appreciate your coming at the earliest possible date.

I am

Very truly yours,

T. A. Mayes  
Negro County Agricultural Agent  
Travis County

TAM/cd

cc Mr. Mayo



COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

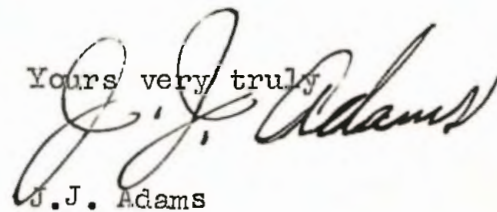
Hallettsville, Texas  
Sept. 11, 1950

Mr. J. E. Mayo  
Prairie View, Texas

Dear Mr. Mayo:

Enclosed find forty-five dollars in a money order  
remittance for the nine hundred baby chickens given to  
4-H club Boys April 8, 1950.

Yours very truly

A handwritten signature in cursive script, reading "J. J. Adams". The signature is written in dark ink and is positioned above the printed name "J. J. Adams".

J. J. Adams

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

P. O. Box 448  
Rosenberg, Texas  
September 11, 1950

Mr. J. E. Mayo  
District Agent  
Prairie View A & M College  
Prairie View, Texas

Dear Mr. Mayo:

Enclosed, is the evaluation form you ask to be returned to you after recording the contents for my file.

It is gratifying to know that my work as County Agent received the rating as shown; however, I want to assure you that I am planning my work in such manner to be of even greater service to the farmers in the County as well as the entire Extension Service.

Yours truly,

*A. E. Adams*  
A. E. Adams  
Negro Co. Agri. Agent

AEA/als  
Enclosure

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

PRAIRIE VIEW A & M COLLEGE  
Prairie View, Texas  
September 14, 1950

Mr. N. S. Stevens  
Negro County Agricultural Agent  
Box 1005  
Bay City, Texas

Dear Mr. Stevens:

This is to advise that approval has been granted for you to carry over the unused portion of your annual leave from the present State fiscal year to be used during the following fiscal year which begins September 1, 1950 and runs through August 31, 1951.

Very truly yours,

W. C. David  
State Leader  
Netro Extension Work

WCD:edj

cc: J. E. Mayo

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS  
PRAIRIE VIEW A & M COLLEGE  
Prairie View, Texas  
September 14, 1950

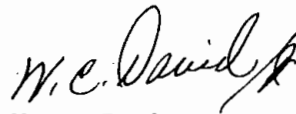
EXTENSION SERVICE  
COUNTY AGENT WORK

Mr. J. E. Mayo  
Campus

Dear Mr. Mayo:

This is to advise that approval has been granted for you to carry over the unused portion of your annual leave from the present State fiscal year to be used during the following fiscal year which begins September 1, 1950 and runs through August 31, 1951.

Very truly yours,



W. C. David  
State Leader  
Negro Extension Work

WCD:edj

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

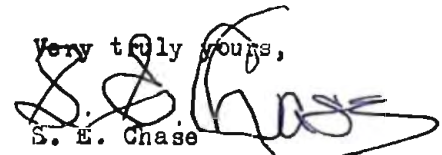
Columbus, Texas  
Sept. 18, 1950

Mr. J. E. Mayo  
District Agent  
Negro Extension Work  
Prairie View College, Texas

Dear Mr. Mayo:

Attached hereto is my evaluation form as evaluated by the Extension Service. This form was left in Austin, Texas and I received it by mail to-day.

Very truly yours,

  
S. E. Chase  
Negro Co. Agri. Agent  
Colorado County

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

1154 Lydia Street  
Austin 2, Texas  
September 20, 1950


Mr. J. E. Mayo  
District Agent  
Prairie View A. and M. College  
Prairie View, Texas

Dear Mr. Mayo:

The enclosed letter will indicate to you that the meeting for planning details for our achievement event, that will be held next spring, will be held in Austin on September 28. We trust that you can be at the meeting.

I am

Very truly yours,

A handwritten signature in dark ink, appearing to read "T. A. Mayes". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

T. A. Mayes  
Negro County Agricultural Agent  
Travis County

TAM/ed

Enclosure



COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

PRairie View A & M COLLEGE  
Prairie View, Texas  
September 20, 1950

Mr. W. B. Clark  
Negro County Agricultural Agent  
Box 268  
Wharton, Texas

Dear Mr. Clark:

I am enclosing herewith a set of Evaluation Sheets in order that you may copy the information from your enclosed Evaluation Sheet for your files and return the original copy to my office.

I would like to congratulate you on the fine record you have obtained while in the Extension Service. I am very proud of this record.

I will be in your County on the 29th of this month.

Very truly yours,

J. E. Mayo  
District Agent  
Negro Extension Work

JEM:edj

Enclosure: 2

1154 Lydia Street  
Austin 2, Texas  
September 20, 1950

Mr. A. C. Clemons  
Mr. K. K. Knox  
Mr. R. A. Sanders

Dear Co-worker:

Sometime ago you were elected to serve on a committee that is to work out details for the 4-H Achievement Day that is to be held in Austin sometime in the spring. You were to select one farmer from your county to attend this meeting with you.

Please come to the county agents' office in Austin, Thursday, September 28 and bring your farmer to participate in the planning of the achievement event. The meeting will start at 9:00 a.m. If you have any records that were made in our last meeting on planning, please bring them along.

I am

Very truly yours,

T. A. Mayes  
Negro County Agricultural Agent  
Travis County

TAM/d

cc Mr. Mayo

**COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS**

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

Box 428  
Seguin, Texas  
September 21, 1950

Mr. J. E. Mayo  
District Agent  
Prairie View A & M College  
Prairie View, Texas

Dear Mr. Mayo:

Will you please check and find out why the boys who took part in the Sear's Roebuck Swine program have not received their prize money, for the three fat barrows, county gilt show and the district show.

I am opening my essay contest for the 1951 program and it is a little hard to talk to boys and fathers about the prizes Sear's Roebuck have to offer when the boys who received swine on the 1950 program have not received their prize money. The boys and fathers keep stopping by asking about the prize money and I would like to know what to tell them.

*R. A. Sanders*  
R. A. Sanders

Hegro County Agent

# COOPERATIVE EXTENSION WORK IN AGRICULTURE AND HOME ECONOMICS

*Texas A. and M. College System and United States Department of Agriculture Cooperating*

COLLEGE STATION, TEXAS

September 22, 1950

EXTENSION SERVICE  
COUNTY AGENT WORK



Mr. John E. Mayo  
District Agent  
Negro Extension Work  
Prairie View, Texas

Dear Mr. Mayo

Attached is a report of the Southern District meeting on  
4-H Club Work.

Since the County Extension Agents requested copies of their  
recommendations, you may wish to have mimeographed for their  
use the Problems and Solutions under Demonstration, Organiza-  
tion, Leadership and Recognition. When you send out this  
information please send me four copies.

Also, attached for your use are copies of the County 4-H  
Plans of Work as made by the County Extension Agents of each  
county.

We enjoyed working with you in this 4-H Laboratory and are  
much interested in the follow-up that may be done. We shall  
appreciate having reports from you about the 4-H activities  
in your district.

Sincerely yours,

Floyd Lynch  
State 4-H Club Leader

FL:EW:mc

attachments

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

P. O. Box 448  
Rosenberg, Texas  
September 25, 1950


Mr. J. E. Mayo  
District Agent  
Prairie View A & M College  
Prairie View, Texas

Dear Mr. Mayo:

You are cordially invited to attend the Fort Bend County Fair  
October 5-6-7- & 8th., mid-way of Rosenberg and Richmond.

We would like to know, a day in advance, the exact day or days  
you will attend.

Yours truly,

  
A. E. Adams  
Negro Co. Agri. Agent

AEA/als

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

PRAIRIE VIEW W A & M COLLEGE  
Prairie View, Texas  
September 26, 1950

Mr. J. J. Adams  
Negro County Agricultural Agent  
Hallettsville, Texas

Dear Mr. Adams:

I will be in your office sometime Saturday morning for a very important conference with you. I do not know the exact hour I will arrive. However, I imagine it will be around 10:00 A. M.

Very truly yours,

J. E. Mayo  
District Agent  
Negro Extension Work

JEM:ged



COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

EXTENSION SERVICE  
COUNTY AGENT WORK

STATE OF TEXAS  
PRAIRIE VIEW A & M COLLEGE  
Prairie View, Texas  
September 27, 1950

Mr. R. A. Sanders  
Negro County Agricultural Agent  
Box 428  
Seguin, Texas

Dear Mr. Sanders:

In reply to your letter of September 21st I wish to advise that prizes for the winners in the county and district shows have not been awarded because of the delay of some of our agents in reporting the results of their county shows. However, I am writing Mr. Lynch today asking that he release prizes for those who have already reported. Within the next few days I should have his reply.

Very truly yours,

J. E. Mayo  
District Agent  
Negro Extension Work

JEM:ged

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

Lockhart, Texas  
September 29, 1950

Mr. J. E. Mayo  
District Agent  
Prairie View, Texas

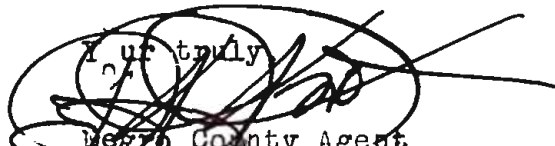
Dear Mr. Mayo:

I have just about looked Caldwell County over for good gilts, and as to date, I have not located any pigs that I could buy.

I have five gilts located, but they were not for sale. Also, they did not have registration papers on the mother or the boar.

Mr. Hans Hill of Fall County told me he had some pigs, several week ago.

I will write you again, as soon as I make another visit over the County.

Yours truly,  
  
Caldwell County Agent  
Caldwell County

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

PRAIRIE VIEW A & M COLLEGE  
Prairie View, Texas  
September 29, 1950

Mr. A. H. Karcher  
Assistant State 4-H Club Leader  
Cooperative Extension Service  
College Station, Texas

Dear Mr. Karcher:

I am enclosing herewith Sears, Roebuck Foundation  
invoices for District and County Pig Shows for  
the Southern District.

You will note that Travis County has no report  
on its county show. As soon as this report reaches  
this office it shall be mailed to you.

I realize that I am quite late in sending this report.  
This was due to the incorrectness and delay of reports  
from counties participating in the swine program.

Thanking you for your favorable consideration in regard  
to this report, I am

Very truly yours,

J. E. Mayo  
District Agent  
Negro Extension Work

JEM:ged

Enclosures

COOPERATIVE EXTENSION WORK  
IN AGRICULTURE AND HOME ECONOMICS

AGRICULTURAL AND MECHANICAL COLLEGE OF TEXAS  
AND UNITED STATES DEPARTMENT OF  
AGRICULTURE COOPERATING

STATE OF TEXAS

EXTENSION SERVICE  
COUNTY AGENT WORK

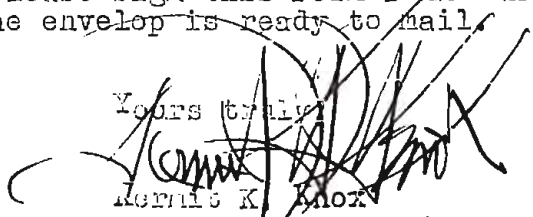
Lockhart, Texas  
September 30, 1950

Mr. J. E. Mayo  
District Agent  
Prairie View, Texas

Dear Mr. Mayo:

Please sign this Form D-216 and mail  
it for me. The envelop is ready to mail.

Yours truly,

  
Hermit K. Knox  
Negro County Agent  
Caldwell County