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2024

## **PVAMU Staff Council General Meeting Agenda 8-21-2024**

Prairie View A&M University

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## What is Staff Council?

The Staff Council is an elected group of staff members who serve as representatives for the staff at PVAMU. The Staff Council acts as a channel of communication for the staff and the University Administration. The Staff Council keeps the President, and Administrative Staff advised of the needs and interests of the staff. The Staff Council strives to inform the staff about relevant issues at PVAMU. The Staff Council makes recommendations on specific institutional issues and on general grievance policies but does not act on individual grievance issues.

## When are the meetings?

Monthly Staff Council meetings are held on the second Tuesday of each month at 2:00 p.m. in Room 108 of the John B. Coleman Library. All members of the staff are encouraged to attend.

## How is Staff Council organized?

The offices are Chair, Vice-Chair, Parliamentarian, Secretary, Treasurer, and Historian. Staff Council is made up of four Standing Committees plus Ad Hoc Committees appointed by the Executive Committee as needed. The committees and their responsibilities are:

- **Communications** – public relations, publicity, and staff initiatives.
- **Benefits** – handles issues concerning staff benefits, makes recommendations, and refers items as necessary.
- **Staff Development** – promotes staff training programs and professional development.
- **Outreach** – handles the service projects that offer PVAMU employees a volunteer opportunity.

## How to Contact Information Us?

**Email:** [staffcouncil@pvamu.edu](mailto:staffcouncil@pvamu.edu) **Website:** [www.pvamu.edu/sac](http://www.pvamu.edu/sac)



# STAFF COUNCIL

## General Meeting & Information Session



## AGENDA

Call to Order

Introduction of Councilmembers

Officers & Committees Spotlights

Nominations & Election Process Overview  
*(Valerie Townsend-Election Officer)*

Q&A

Announcements

Adjournment