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My dear Colleagues:

Retrospection -

The Fiscal Year 1930-1931 has practically come to a close. In spite of the worst economic depression the world has known, we have been able to make the year without any financial embarrassments. Although our enrollment and income have been very definitely reduced, a very satisfactory school year now becomes the Fifty-third Chapter in Prairie View's history. The successful advancement of the work this year goes to the credit of my Faithful, Efficient, and Beloved Colleagues, and the failures and short comings are to be charged to my credit and responsibility.

Prospection -

The outlook for next year - 1931-1932 - is not definite and clear. We begin with a limited and restricted budget. In order that we may maintain the present salary levels, it is necessary to make radical adjustments and retrenchments in our program. We regret that we shall find it necessary to discontinue some positions that have not been provided for by the Legislature. I cannot see anything for next year but a further curtailment of income and enrollment.

Introspection -

The happiest person is the one who has discharged fully his duty in the light of his understanding and ability. The only basis of reward should be merit and positive results. The spirit of the efforts of both teacher and student has made the largest and most vital contribution to this year's program.

Soliloquy -

"Myself", I want to ask you six pointed questions:

1. Have you done your Best at your Best?
2. Have you lived and worked for the largest interests of Prairie View?
3. Have you discharged your duty fully in the tasks assigned you?
4. Have you been mindful of and kept sacred the policies of this institution?

5. Have you gone in and out before the children here 2
in a way that your example is worthy of emulation?

6. Have you been the "Good Shepherd?"

"Myself", if you can conscientiously answer these questions affirmatively, then you are entitled to the salutation:
"Well Done, Thou Good and Faithful Servant."

Announcements -

1. The Farmers' Short Course will be held here July 27-29, 1931.
2. Kindly turn in all marks, record books, examination booklets, and library books and desk copies.
3. All teachers will report for duty September 10; Heads of Departments, September 7; Directors, September 1, 1931.
4. All budgets for next year and inventories for this year should be made and turned in August 15, 1931.

And Finally,

I wish for you a pleasant and profitable vacation.

I am

Your Servant,

W. R. Banks

Prairie View State College,
Prairie View, Texas,
July 21, 1931.